

Online CCA Registration

USER GUIDE for STUDENTS

Table of Contents

Login.....	1
CCA Registration	3
Information	4
Choices	5
Background	6
Print Confirmation Slip.....	7
Sample Confirmation Slip.....	8

LOGIN

URL: <https://cedar.schoolhub.sg/>

User login

Username *
iX1_01_00

Password *
●●●●●●

• [Request new password](#)

CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

Math question *
18 + 2 =
Solve this simple math problem and enter the result. E.g. for 1+3, enter 4.

Announcement

Submitted by root on 17 January 2017 - 8:41pm

This is the CCA Registration Portal for Sec One Students to register their CCA Choices.

You may refer to User Guide under the attachment (Below) on how to register your choices.

Registration Period: 22 Jan (Mon), 12:00pm to 23 Jan (Tue) 11:59pm.

Criteria
Each student has 5 choices and you **must choose at least 1 CCA** from each of the FOUR Category.

Example
Choice # 1 - Choir
Choice # 2 - NCC
Choice # 3 - Symphonic Band
Choice # 4 - AV & Photography Club
Choice # 5 - Basketball

If you choose not to exercise this option by the given deadline, the school understands that you are comfortable with any CCA assigned to you.

All successful submission will be listed on your "Status tab".

Physical Sports	Uniformed Groups	Performing Arts	Clubs & Societies
Table Tennis	Girl Guides	Choir	AV & Photography Club
Track & Field	NCC	Chinese Cultural Society	Environmental Club
Volleyball	NPCC>	ELDDS (Drama)	Infocomm Club
Badminton	Red Cross Youth	Guzheng Ensemble	Library & Literary Society
Basketball		Handbell Ensemble	
Netball		Modern Dance	
		Symphonic Band	
		Malay Cultural Society*	
		Indian Cultural Society*	

**Offered as 2nd CCA only; Students are required to opt for 1 main CCA first before choosing a 2nd CCA.*

Steps

- Enter Username
- Enter Password
- Enter the CAPTCHA "Math question"
- Click Log in button

Upon successful login, you will be able to see the CCA Registration link under Pupil Menu.

Cedar Girls' Secondary School

Home Contact

Pupil Menu

- CCA Registration

Announcement

Submitted by root on 17 January 2017 - 8:41pm

This is the CCA Registration Portal for Sec One Students to register their CCA Choices.

You may refer to User Guide under the attachment (Below) on how to register your choices.

Registration Period: 22 Jan (Mon) 12:00pm to 23 Jan (Tue) 11:59pm.

CCA Registration

at 1 CCA from each of the FOUR Category.

Example

Choice # 1 - Choir
 Choice # 2 - NCC
 Choice # 3 - Symphonic Band
 Choice # 4 - AV & Photography Club
 Choice # 5 - Basketball

If you choose not to exercise this option by the given deadline, the school understands that you are comfortable with any CCA assigned to you.

All successful submission will be listed on your "Status tab".

Physical Sports	Uniformed Groups	Performing Arts	Clubs & Societies
Table Tennis	Girl Guides	Choir	AV & Photography Club
Track & Field	NCC	Chinese Cultural Society	Environmental Club
Volleyball	NPCC>	ELDDS (Drama)	Infocomm Club
Badminton	Red Cross Youth	Guzheng Ensemble	Library & Literary Society
Basketball		Handbell Ensemble	
Netball		Modern Dance	
		Symphonic Band	
		Malay Cultural Society*	
		Indian Cultural Society*	

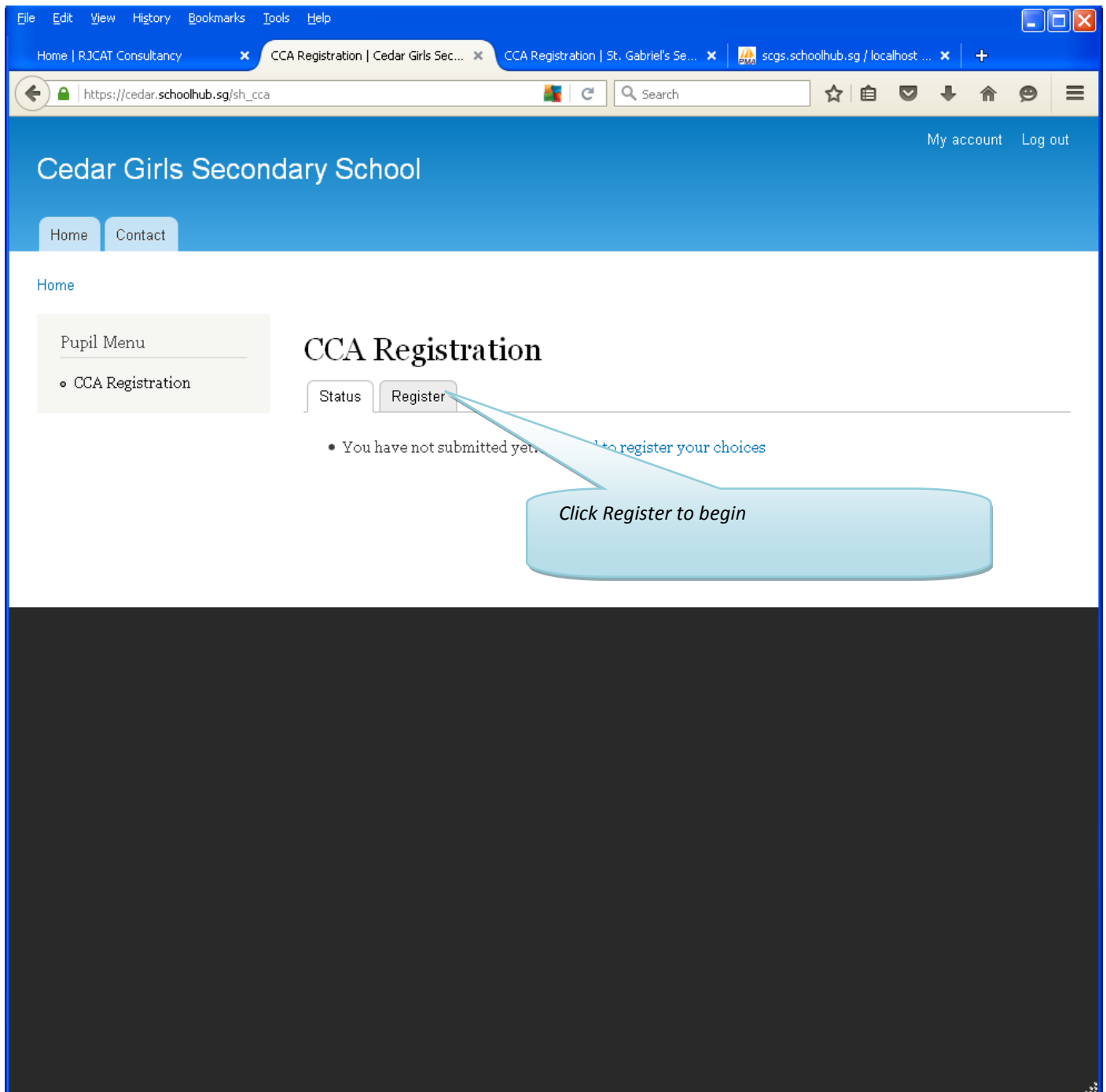
**Offered as 2nd CCA only. Students are required to opt for 1 main CCA first before choosing a 2nd CCA*

Steps

- Click on CCA Registration button to begin

CCA REGISTRATION

If you have not registered, you will see this message: “You have not submitted yet”.



Steps

- Click on Register tab to begin

Information

There are 3 sets of information required:

- *Choices (Your choice of preference)
 - You must enter all the choices (depend on your school requirement)
 - Each choice must be different
- Background (Primary School Background)
 - Previous School, if applicable
 - Previous School CCA
 - Participation Level
 - Special Talent
 - Any Other Remarks
- NAPFA and Medical
 - Height
 - Weight
 - Award (Gold, Silver, Bronze, MC or NIL)

*Fields with * are compulsory.*

Choices

You shall indicate your choice of preference with Choice No 1 as your most preferred choice, follow by Choice No 2, Choice No 3 etc

The screenshot shows a web browser window with the URL https://cedar.schoolhub.sg/sh_cca/register. The page has a blue header with navigation tabs: "Status" and "Register". Below the header is a "Particulars" section with a table:

Mric No	Name	Class	Reg No
1X1_01_00	Demo Student 01	1X1	1

Below the "Particulars" section is a "Choices" section with five dropdown menus:

- Choice No 1 *
Netball
- Choice No 2 *
Badminton
- Choice No 3 *
National Police Cadet Corps
- Choice No 4 *
Handbell
- Choice No 5 *
Environmental Club

Steps

- Fill in all your choices

Background

These are your Primary School Background.

The screenshot shows a web browser window with the following content:

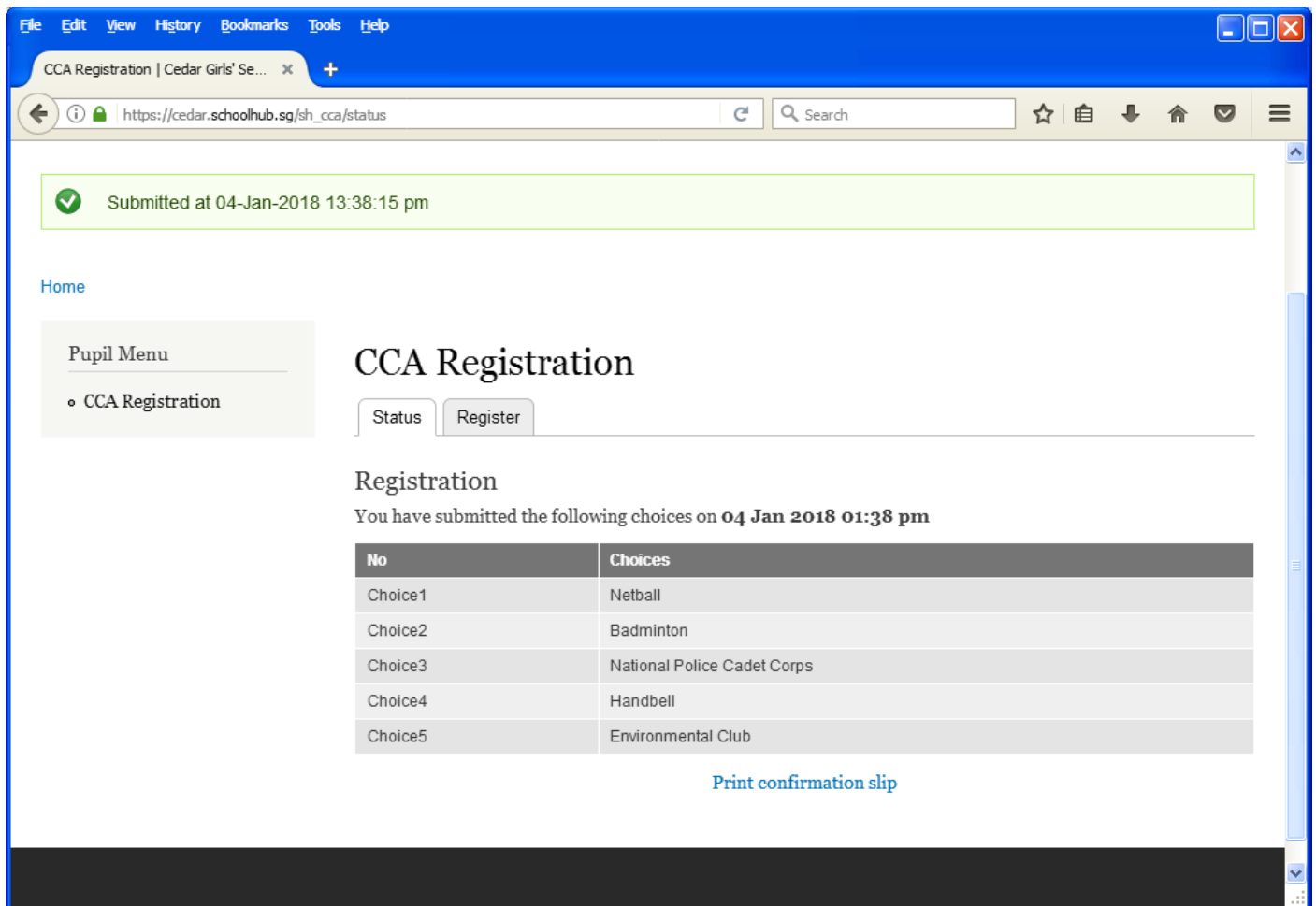
- Browser Tab:** CCA Registration | Cedar Girls' Se... x
- Address Bar:** https://cedar.schoolhub.sg/sh_cca/register
- Form Sections:**
 - Background**
 - Previous CCA if any:** [Text input field]
 - Special Talent (Sports events, music/instrumental/ballet grade, awards, etc):** [Text area]
 - Remarks:** [Text area]
 - NAPFA**
 - Height (m):** [Text input field with value 1.65]
 - Weight (kg):** [Text input field with value 50]
 - Napfa Award:** [Dropdown menu with value Gold]
- Submit Button:** [Submit]

Steps

- Fill in all the information, if available
- Click Submit button (Scroll down to the bottom of the screen)

PRINT CONFIRMATION SLIP

Once you have clicked Submit, you will be redirected to the Status Tab where your choices will be displayed.



Steps

- Click Print Confirmation Slip button (to save a PDF copy of your submission)

Sample Confirmation Slip

cca_registration_pdf(20).pdf - Adobe Acrobat Pro

File Edit View Document Comments Forms Tools Advanced Window Help

Create Combine Secure Sign Forms Multimedia Comment

Create forms and manage form data

1 / 1 72.8%

Find

Printed On : 4-Jan-2018 13:50 pm

Cedar Girls' Secondary School

CCA REGISTRATION 2018

The PE Department acknowledged your online CCA registration on 04 Jan 2018 13:38 pm.

PARTICULARS

Name: Demo Student 01	Class: 1X1	Reg No: 1
-----------------------	------------	-----------

BACKGROUND

Previous CCA:

Remarks:

NAPFA Award: Gold Height: 1.65 m Weight: 50 kg

CCA CHOICES

Choice #1 : Netball
Choice #2 : Badminton
Choice #3 : National Police Cadet Corps
Choice #4 : Handbell
Choice #5 : Environmental Club

Name & Signature of Parent/Guardian Contact Number